

SOUTHEASTERN MASSACHUSETTS HEALTH GROUP

Board Meeting

Mansfield Meeting Room, Town Hall
Mansfield , MA

Meeting Minutes

September 15, 2105

Board Members Present:

Christine Sylvia	Town of Westport
Randall Buckner	Town of Raynham
William Ross	Town of Mansfield
Cheryl Gouveia	Town of Rehoboth
Michael Yunits	Town of Norton
Chris Defontes	Town of Seekonk
Carolyn Awalt	Town of Berkley

Others Present:

Catherine Calicchia	Town of N. Attleboro
Joann Cathcart	Town of N. Attleboro
Chris Sweet	Town of N. Attleboro
Caron Ketchum	Plainville Schools
Drusilla Proctor	Town of Plainville
Pam Smith	GBS
Kate Sharry	GBS
Mike Breen	Blue Cross Blue Shield
Erin Castagnozzi	Blue Cross Blue Shield
George Foster	Treasurer
Paul Mulkern	Group Counsel

Mike Yunits began the meeting at 9:05 a.m.

General Business

A motion was made by Mr. Buckner to approve the minutes of the last Board meeting on February 25, 2015. Ms. Sylvia seconded the motion and it passed by unanimous vote.

Mr. Yunits informed the Board that there were two vacancies on the Steering Committee. Mr. Fisher and Mr. Fernandes have both retired. Ms. Cathcart said she would like to nominate Mr. Michael Gallagher, the newly hired Town Administrator in North Attleborough, to serve on the Committee. Mr. Ross seconded the motion and it passed by unanimous vote. Mr. Buckner then made a motion to nominate Ms. Jennifer Thompson, the newly hired Town Administor in Plainville, for the second opening. Mr. Ross seconded the motion and it passed by unanimous vote.

Mr. Mulkern reviewed the ACA Reporting requirements. He emphasized that members should be contacting their payroll vendors to determine what, if any, assistance those vendors would be providing in the preparation of the forms. He noted that the forms require information regarding subscribers and their dependents and the months that they were enrolled in coverage, back to January 1, 2015. Ms. Sharry said that GBS was currently offering a

service to its accounts that would involve the provision of monthly rosters detailing names, addresses, Social Security numbers, and dates of birth of subscribers and dependents. She said that the information was available going forward at the annual cost of \$130.00 per member if each of the Group's members enrolled.

Mr. Ross made a motion that the Group, itself, agree to pay GBS an annual total of \$1,430.00 (for all 11 governmental unit members) for the provision of the information for all of the members' subscribers and dependents. Mr. Buckner second the motion and the motion passed by unanimous vote.

Mr. Mulkern asked if GBS could provide that information back to January 1, 2015. Ms. Sharry responded that GBS was trying to determine whether the information could be generated, retroactively. Mr. Mulkern then asked Mr. Breen if Blue Cross could provide the information back to January 1, 2015. Mr. Breen responded that he did not know but would find out.

Mr. Mulkern then reviewed the filing requirements. He said that he felt the guidance issued by the IRS would permit each of the Group's members to satisfy the reporting requirements by preparing a Form 1095-C for each full-time employee as well as for each subscriber in an active plan who is not a full-time employee. Members will be required to deliver that individual's Form 1095-C to each full-time employee/subscriber on or before February 1, 2016. Members will then file a copy of each Form 1095-C along with a transmittal form (Form 1094-C) with the Internal Revenue Service on or before March 1, 2016 unless a member is filing electronically. Members filings 250 or more Forms 1095-C are required to file electronically. If filing electronically, a member must file by March 31, 2016. Mr. Mulkern stressed that Part III of Form 1095-C requires information concerning the subscriber and her/his dependents (name, DOB, SSN) as well as which month(s) each subscriber and dependent was involved in coverage offered by the member. (This is the information that GBS will be providing, prospectively.)

Ms. Smith reviewed the financial report for the Group.

Mr. Foster provided the Treasurer's Report. He noted that the Group's annual audit was underway. He suggested that another Board meeting be scheduled for December to have a presentation of the audit and to hold elections.

Other Business

Ms. Sharry suggested that the Group consider wellness options. She said that the Group could issue an RFP for a wellness coordinator. She noted that BCBS offers a number of wellness programs that the Group might utilize.

Mr. Yunits made a motion to adjourn the meeting at 10:00 a.m. The motion was seconded by Ms. Sylvia and passed by unanimous vote.